

C4 BUILDERS, LLC COVID-19 RESPONSE PLAN

It is C4 Builders, LLC's ("C4B") highest priority to keep all personnel, subcontractors and jobsites safe and healthy. This plan has been created to respond to the threat of infectious diseases.

Purpose: To create a comprehensive plan to plan, prepare for and respond to the outbreak of infectious disease, specifically Covid-19.

In order to protect employees, C4B will implement the following steps to control the potential exposure of employees to infectious disease, specifically COVID-19.

FOR IMMEDIATE IMPLEMENTATION

- Open, fluid and continuous communications between the Leadership Team and the entire C4B Team.
- Anyone with health issues or who have immunocompromised family members are to work from home and limit contact with others.
- Anyone who is feeling ill cannot come into the office, trailer, or work areas.
- Limit access to the office as the office will remain closed. A notice with email addresses and phone numbers will be posted. The Response Plan will also be posted to the C4 Builders website. To the extent possible, send paperwork and release forms electronically.
- Have all samples sent via mail, if possible.
- To the extent that job trailers are utilized, only C4B personnel shall be permitted to enter. Contact info to be posted on front door.
 - Job trailers will be cleaned daily by C4B personnel.
- All personnel are to maintain social distancing of 6' from one another.
- No assembling
- Designate one C4B person to inspect jobsite (safety, punch walks, progress)
- To the extent possible, move meetings to video or tele conferencing format, effective immediately.
- Anyone who has travelled recently or had a possibility of exposure must self-isolate and not come in to work.
 - See isolation protocols below.
- No food trucks on jobsites.
- Email out safety sheets to subs and have them hold meetings and provide sign in sheets.
- Do a conference call for weekly progress and safety meetings.

- Require all contractors to perform wellness checks on employees, including all of their subcontractors.
 - Notify C4B immediately of any and all ill employees and what jobsite(s) they have worked on.
 - Provide a weekly email update of the status of all employees, sent to Project Managers with copy to Ruben Torres via rtores@c4builders.com .

ISOLATION PROCEDURES

In the event that an employee becomes ill and exhibits any of the symptoms of COVID-19, they are to be immediately sent home to self-isolate for 14 days, or per current CDC/ WHO recommendations. If symptoms meet the testing criteria, the employee will check with the proper medical authorities and get tested.

If the results of the test are **positive** the following steps will be taken:

- All employees, subcontractors, and other individuals that came into contact with the positive employee will self-isolate for 14 days.
- Ruben Torres and/or James Dickinson will notify all subcontractors of the positive case.
- The jobsite will be shut down.
- Qualified people will be called in to clean the jobsite trailer and/or other locations that can be cleaned. CDC Guidelines will be followed.
- The employee who tested positive can return to work only after the following criteria has been met:
 - Fever-free for 48 hours without the use of fever-reducing medication.
 - The complete resolution of symptoms for at least 3 days and at least 7 days have passed since symptoms have started.

If the employee has the symptoms of COVID-19 that **worsen and cannot be tested**, the following steps will be taken:

- The employee will self-isolate for 14 days.
- Anyone who came in direct contact with the employee will self-isolate for 14 days.
- The work areas where the employee was for the past few days will be cleaned and sanitized per CDC/ WHO recommendations.

If an employee has **suspected direct exposure to COVID-19** the following steps will be taken:

- The employee will self-isolate for 14 days.
- If no signs of illness occurs within the 14 days, the employee can return to work.

CLEANING AND SANITIZATION

Main Office

The following steps will be taken to clean the main office:

- Everyone will clean their own individual office or work space routinely with disinfecting wipes provided by the Company.
- Everyone will clean up after themselves in the common areas.

In the event that someone at the office has tested positive for COVID-19 or is suspected to have COVID-19, an environmental cleaning service will be engaged to fully clean and sanitize the office per CDC/WHO recommendations. No one can return to the office until cleaning has been completed and it is safe to return.

Jobsites

To the extent jobsite trailers are utilized, they shall only be accessible to C4B personnel. The onsite personnel will clean the trailer and/or any other interior work spaces daily with CDC approved cleaners.

In the event that a C4B employee on the job tests positive for COVID-19, the following cleaning steps will be taken:

- All personnel must suspend entry into the trailer and/or interior work spaces until it has been properly cleaned and sanitized.
- An environmental cleaner will be hired to clean and sanitize the trailer and/or interior work spaces per CDC/WHO recommendations.
- Re-entry into the trailer and/or interior work spaces is only allowed once cleaning and sanitization is complete.

SHUT-DOWN / STAND-DOWN PROCEDURES

OFFICE

In the event that someone at the office is suspected of having COVID-19 or has tested positive for COVID-19, the following steps will be taken:

- The ill employee will self-isolate for 14 days and cannot return to work until they meet the clearance criteria outlined above.
- No other personnel can enter the office until it has been thoroughly cleaned and sanitized.
- An environmental cleaning service will be hired to fully clean and sanitize the office per CDC/WHO recommendations.
- Any employee that had prolonged continuous contact with the ill employee will self-isolate for 14 days.
- If the exposed employee does not have any signs of illness within the 14 days, they may return to the office.

JOBSITES

If a C4B employee is suspected to have COVID-19 or tests positive for COVID-19, the following steps will be taken:

- The ill employee will self-isolate for 14 days and cannot return to work until they meet the clearance criteria outlined above.
- Any other team member that had direct prolonged exposure to the ill employee will self-isolate for 14 days. If the employee has no signs of illness within that time, they may return to work.
- The job trailer and/or interior work spaces will be shut down and cleaned by an environmental cleaning service.
- The other C4B team members can return to the trailer and/or interior workspaces once cleaning is completed and it is safe to return.
- All subcontractors will be notified of the status of the C4B team member.

If a subcontractor or subcontractor's employee is suspected of having COVID-19 or has tested positive for COVID-19, the following steps will be taken:

- The ill employee will immediately be sent home and will self-isolate for 14 days.
- The Client and other relevant stakeholders will be notified.
- Any crew members or employees that were in close, direct contact with the ill employee will self-isolate for 14 days, if they do not show signs of illness within that time period, they can return to work.
- The area where the worker and crew were working will be shut-down and cleaned (if possible) per CDC/ WHO recommendations.
 - If cleaning cannot occur, work will be stopped in this area until the virus has dissipated and it is safe for others to return to this area.
- Other subcontractors will be notified of the illness and potential exposure.
- Any other crews, subcontractors or personnel who had direct or prolonged exposure to the ill employee will be asked to self-isolate for 14 days.
- If no signs of illness occur within that time period, the employees can return to work.
- All community areas will be thoroughly cleaned and sanitized per CDC/ WHO recommendations.

This plan is evolving and will change based on new and current information produced by the CDC/ WHO, state and local authorities.

Please direct all questions to either Ruben Torres at rtorres@c4builders.com or via mobile number 704.641.0341 or to James Downs at jdowns@c4builders.com or via mobile number 704.905.1936.